

**UNSW Faculty of Engineering Staff Excellence Awards**  
**TEACHING AWARD**  
**Nomination Form for Teams/Groups – PART 1**

This is a guided format for the nomination of teams/groups. A separate form is available for the nomination of individuals.

Nominations must conform to the rules, address the criteria, and provide the supporting documentation set out in the UNSW Faculty of Engineering Staff Excellence Award Protocol. The protocol should be read prior to lodgement of a nomination, and is available on the UNSW Faculty of Engineering website at [www.eng.unsw.edu.au/staff/index.htm](http://www.eng.unsw.edu.au/staff/index.htm)

**Valid Nominations**

- One form only will be accepted from any group of nominators.
- Nominations must be made on the forms provided, and must include this coversheet (PART 1), Team Member details page (PART 2), the signed supporting statement (PART 3), and a copy of the curriculum vitae of each nominee.
- The completed nomination must be submitted to the relevant Head of School/Unit by **the fourth Friday in October** for endorsement, and the Dean by **the fourth Friday in October**.

**Name or Description of Team/Group:** \_\_\_\_\_

School/Unit: \_\_\_\_\_

**1st Nominators Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Relationship to nominee: \_\_\_\_\_ **Email:** \_\_\_\_\_

Position: \_\_\_\_\_ **School/Unit:** \_\_\_\_\_

**2nd Nominators Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Relationship to nominee: \_\_\_\_\_ **Email:** \_\_\_\_\_

Position: \_\_\_\_\_ **School/Unit:** \_\_\_\_\_

**Head of School/Unit:** I endorse this nomination

Signature: \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

School/Unit: \_\_\_\_\_

**UNSW Faculty of Engineering Staff Excellence Awards  
TEACHING AWARD  
Nomination Form for Teams/Groups – PART 2**

**Name or Description of Team/Group:** \_\_\_\_\_

Please note: Nominated teams/groups would not be expected to exceed six (6) members.

**Name of Nominee:** \_\_\_\_\_ Phone: \_\_\_\_\_

Position: \_\_\_\_\_ School/Unit: \_\_\_\_\_

Acceptance of Nomination: I accept nomination as a member of the above named Team/Group.

Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

**Name of Nominee:** \_\_\_\_\_ Phone: \_\_\_\_\_

Position: \_\_\_\_\_ School/Unit: \_\_\_\_\_

Acceptance of Nomination: I accept nomination as a member of the above named Team/Group.

Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

**Name of Nominee:** \_\_\_\_\_ Phone: \_\_\_\_\_

Position: \_\_\_\_\_ School/Unit: \_\_\_\_\_

Acceptance of Nomination: I accept nomination as a member of the above named Team/Group.

Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

**Name of Nominee:** \_\_\_\_\_ Phone: \_\_\_\_\_

Position: \_\_\_\_\_ School/Unit: \_\_\_\_\_

Acceptance of Nomination: I accept nomination as a member of the above named Team/Group.

Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

**Name of Nominee:** \_\_\_\_\_ Phone: \_\_\_\_\_

Position: \_\_\_\_\_ School/Unit: \_\_\_\_\_

Acceptance of Nomination: I accept nomination as a member of the above named Team/Group.

Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

**Name of Nominee:** \_\_\_\_\_ Phone: \_\_\_\_\_

Position: \_\_\_\_\_ School/Unit: \_\_\_\_\_

Acceptance of Nomination: I accept nomination as a member of the above named Team/Group.

Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

**UNSW Faculty of Engineering Staff Excellence Awards**  
**TEACHING AWARD**  
**Nomination Form for Teams/Groups – PART 3**

**Supporting Statement of Nominators**

**Name or Description of Team/Group:** \_\_\_\_\_

**Team/Group's Achievements** (please comment on how the nominees met one or more of the Criteria for the above **Teaching Award**):

New initiatives in:

- Curriculum development
- Development of new courses or programs
- Introduction of new methods or technology to support teaching
- Collaboration with others (esp. outside the School or Faculty) for the purpose of supporting new teaching initiatives

Outstanding work with students in areas such as:

- Mentoring and advising and the provision of role models
- Supervision of projects or practical work in undergraduate or postgraduate coursework programs

Outstanding work with groups or organisations outside the School or Faculty (e.g. Companies, Research Centres, etc) for the provision or development of new and/or relevant teaching and topics

Collaborative teaching initiatives including:

- Coordinator of group teaching
- Cross-School and cross-Faculty teaching
- Student participation in Learning and Teaching

Other:

Any additional comments:

If there is insufficient space, please attach additional pages. You may provide supporting documentation

**1st Nominator Signature:** \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

**2nd Nominator Signature:** \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_